



No Smoking Policy

Date of Approval:	April 2024
Approved by:	Executive team
Review Date:	April 2027

Policy Information:

Date of last review	April 2024	Review period	3 years
Date approved	April 2024	Approved by	Executive team
Policy owner	Director of Operations (TBM)	Date of next review	April 2027

Updates made since the last review:

Review date	Changes made	By whom
April 2024	Updated fine levels, some slight changes in wording and inclusion of e-cigarettes within the scope of the policy.	Director of Governance and Development

The Law

From 1st July 2007 smoking became illegal in all public indoor spaces in England.

By law people continue to have the right to smoke outdoors, in the home or places considered to be 'homes', such as prisons, care homes and hotels.

By law if people are caught smoking in the workplace, they could be fined up to £200 and those in charge of the premises could face a £2,500 fine if they fail to stop this activity.

The law does not apply to e-cigarettes. However, Forward Education Trust does not allow smoking of any kind of cigarette, including e-cigarettes, on our Trust or school premises.

Schools

All Forward Education Trust school sites are non-smoking sites, including school buildings and any area of the grounds. In addition, smoking is not allowed in school minibuses. People should not smoke in their cars if they are within the school site, this includes staff and visitors.

All Forward Education Trust school sites comply with the requirement to display no smoking signs across the site and at all entrances.

Staff should not smoke immediately outside the school entrance and should leave the immediate vicinity of the school in order to smoke. If staff do leave the premises in order to smoke, this is allowed only on designated breaks.

Our schools promote emotional and physical health and wellbeing across all sections of the school community and will therefore support any staff members that require help with smoking cessation by providing guidance and information, including sign posting them to support services.

All Trust and school staff will be informed of the ban as part of their induction. Failure to comply with the law or this policy may also result in staff disciplinary action.

It is the collective duty of all Trust and school staff to support adherence to this policy and the law. The Local Academy Council will monitor that the ban is being implemented, through visits, site walks and incident logs and through Head Teacher reports.