



Provider Access Policy Statement

Date of Approval:	12.10.2022
Approved by:	
Review Date:	October 2023

Policy Information:

Date of last review		Review period	
Date approved		Approved by	
Policy owner		Date of next review	

Updates made since the last review:

Review date	Changes made	By whom

Contents

<u>1. Aims</u>	2
<u>2. Statutory requirements</u>	2
<u>3. Student entitlement</u>	2
<u>4. Management of provider access requests</u>	3
<u>5. Links to other policies</u>	4
<u>6. Monitoring arrangements</u>	4

1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

Procedures in relation to requests for access

The grounds for granting and refusing requests for access

Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years and 9 at Lea Hall Academy are entitled to:

Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through PSHE lessons and assemblies.

Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Helen Pearcey, (Interim Careers Leader) until the appointment of an Assistant Headteacher with responsibility for Key Stage 3.

Telephone: 0121 594 0890

Email: enquiry@leahall.fet.ac

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	PSHE lessons Community and careers Equality of opportunity in careers and life choices, and different types and patterns of work Enterprise as part of PSHE.		
YEAR 9	PSHE lessons Setting goals Learning strengths, career options and goal setting as part of the GCSE options process Assembly and tutor group opportunities	Support with KS4 options for transfer to new schools.	PSHE lessons Employability skills Employability and online presence

Please speak to our careers leader to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.4 Premises and facilities

Once visits have been agreed, the Academy will provide appropriate resources to facilitate the visit, along with any equipment requested by the provider, where it is available. Sessions can be held in different venues according to the number of students and the requirements of the provider. Visits can be in the gym or dining hall for larger groups students, or sometimes in the classroom with a smaller group. We also have the facility to deliver safe personalised sessions. We are happy to work with providers to provide any resources we can that make their visit possible, and we are happy to accommodate those that need to bring extra equipment into the Academy in order to showcase what they do. Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the attention of the Head Teacher. Lea Hall Academy will make the literature available to pupils during form time and PSHE/Careers lessons.

5. Links to other policies

Outline any links to other policies you have, such as:

- Safeguarding/child protection policy
- Careers guidance policy
- Curriculum policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Helen Pearcey, Interim Careers Leader, until the appointment of an Assistant Headteacher with responsibility for Key Stage 3.

This policy will be reviewed by Melanie Keating annually.

At every review, the policy will be approved by the Local Academy Council.